

TUESDAY, NOVEMBER 17, 2020  
BOARD OF ALDERMEN MINUTES  
7:00 P.M.

Mayor Sullivan called the regular meeting to order at 7:00 p.m. on November 17, 2020 via zoom.

Mayor Sullivan gave the invocation.

Mayor Sullivan led in the pledge of allegiance.

Mayor Sullivan called the roll:

Ward One: Leslie Martin-here, Bryan Bradford-here  
Ward Two: Melissa Old-here, Stephanie Bell-here  
Ward Three: Rick Lewis-here, Jeff Sapp-here

Staff Present: Darla Sapp, City Clerk, Gabe Edwards, Police Chief, Jeff Kays, City Attorney, James Creel, Public Works Director and Tony St. Romaine, City Administrator.

Mayor Sullivan presented the minutes of the November 03, 2020 Board meeting for consideration. Alderman Bradford made motion and seconded by Alderwoman Bell to approve the minutes as presented. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan called for adjustments to the agenda. Being none, he called for the motion to approve the agenda. Alderman Bradford made motion and seconded by Alderwoman Old to approve the agenda as presented. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan stated there was no scheduled comments. Read the agenda item for this

Mayor Sullivan presented Council Bill No. 2020-044, an ordinance to amend Chapter 20 of the Code of the City of Ashland; Section 20.115; Use of coasters, roller skates, and similar devices restricted. Alderman Bradford made motion and seconded by Alderwoman Old to take up Council Bill No. 2020-044, an ordinance to amend Chapter 20 of the Code of the City of Ashland; Section 20.115; Use of coasters, roller skates, and similar devices restricted. Mayor Sullivan called for staff comments. Tony St. Romaine, City Administrator reported these changes were brought up a couple of meetings ago. He stated that it prohibits the use of coasters, roller skates and similar devices in downtown business district. Mayor Sullivan called for questions or comments from the public. Mayor Sullivan called for comments or questions from the Board of Aldermen. Mayor Sullivan turned this over to Alderman Bradford since he was the one that asked it to be re-address. Alderman Bradford stated he was glad to see this be done. Alderman Lewis questioned if the business district was outlined in the code or if it was just the district on Broadway where the doors open onto the sidewalk. The Board discussed this. Jeff Kays, City Attorney stated he would review the code to make sure this was outlined in the code. The signs that are posted was between the Ashland Post Office and the Blue Rooster restaurant were discussed. Mayor Sullivan stated we do not want to discourage kids from having fun. He stated at the last park board meeting a skate park was discussed and a resident is helping to possibly get an official skate park. Alderman Bradford stated this would not be an issue if the doors did not go outward causing a safety issue. Mayor Sullivan called for the vote. Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Martin-aye, Alderman Sapp-aye, Alderman Lewis-aye, Alderman Bradford-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1323 for consideration. Alderwoman Old made motion and seconded by Alderman Martin to take up Ordinance No. 1323, an ordinance authorizing the Mayor to enter into a real estate agreement with McKinney Properties, LLC. Mayor Sullivan called for staff comments.

Tony St. Romaine, City Administrator gave an overview of the current floor plan, rough draft of conceptual floor plan. He reported that Callaway Bank would remain as a tenant. He stated the purchase was negotiated down to \$1.6 million dollars with a renovation budget of \$900,000.00. He stated the plan is for a USDA low interest loan with a 30-year note. He stated the Treasurer has been working on that and it is basically done with the application and we plan to close by the end of the year. He stated this would be a first class city hall and location being downtown. Mayor Sullivan called for public comments. Mayor Sullivan called for comments from the Board of Aldermen. Alderwoman Old stated several people expressed to her this was a great idea and they are happy we are keeping City Hall downtown. She stated she has had no negative feedback. Mayor Sullivan stated we would also be getting income from Callaway Bank to help pay for it. He stated we would be working out the parking lot details. Mayor Sullivan called for the vote. Alderman Bradford-aye, Alderman Lewis-aye, Alderman Sapp-aye, Alderwoman Martin-aye, Alderwoman Old-aye, Alderwoman Bell-aye. Motion carried.

Mayor Sullivan thanked Mr. McKinney for his vision and appreciate working with him on this.

Mayor Sullivan presented a recommendation from the Parks and Recreation Board to relocate the Veteran's Memorial. Alderman Bradford made motion and seconded by Alderwoman Old to accept the Parks and Recreation recommendation to relocate the Veteran's Memorial. Mayor Sullivan called for staff comments. James Creel, Public Works Director gave a brief history of how this project came to fruition. He stated the current Veteran's memorial at the park is a small concrete pad and there is a monument in the middle. He stated that Brian Sapp is the president of the American Legion and a member of the park board and they are working on this project. He stated they presented this idea to the park board and they were in agreement. He stated the new location would be as you enter in the park where the two older concrete picnic tables are. He stated the plan is remove the concrete pad and place a new pad and move monument and installing each branch of service flags. He stated they are planning to do a paver campaign of some sort to help pay for some of the costs. Mayor Sullivan called for comments or questions from the public. Mayor Sullivan called for comments or questions from the Board. Mayor Sullivan called for the vote. Alderwoman Bell-aye, Alderwoman Martin-aye, Alderwoman Old-aye, Alderman Lewis-aye, Alderman Bradford-aye, Alderman Sapp-aye. Motion carried.

#### Mayor's Report:

Mayor Sullivan gave an update on the funds for the Optimist Pool. He stated a park board member had an excellent idea to pursue the covid-19 funds through the County for help in the loss of funds to the Ashland Optimist Club for the pool. He stated that Ernie Wren and Tony St. Romaine submitted these and are waiting to hear back. He stated he would update the Board.

Mayor Sullivan stated the stop signs we discussed placing at the last meeting at the intersection of Liberty and Middleton Lane and another one at Eagle Lake and Peterson to help with the speeding issue will not be put up. He stated we couldn't legally do it since it is not Department of Transportation compliant. He stated that stop signs couldn't be used to reduce speed.

Mayor Sullivan stated the park board had a special meeting to discuss the plans for the Christmas parade. He stated they all agreed to push forward and Tony St. Romaine, City Administrator submitted a plan to the health department. He stated he has received an e-mail that was not positive. He stated he personally contacted the Health Department and the traditional parade is not going to happen this year. He stated the reason is that we could not control everyone else involved. He stated he offered other suggestions and they are not interested. He stated he is working with Tracy Banning, Park Board president and they are seeing if they can find an alternate plan and send it back to Health Department.

#### City Administrator's Report:

Tony St. Romaine, City Administrator updated the Board on the Missouri Main Street and Downtown Beautification. He stated we have been accepted but with covid it has slowed down the process. He stated the next step is community meetings so we can discuss the general scope of the project. He stated that hopefully that sometime in January or February we could have in person meetings. He stated if that is not possible, we would go to Plan B and conduct these by virtual meetings. He stated this is not an ideal situation and it would be hard to accomplish that level of involvement. He stated he is excited to get started and we were one of three communities that was awarded this grant.

Tony St. Romaine reminded everyone that the Assistant City Administrator would begin work on December 1, 2020. He stated he has a list of things for him to get involved in. He stated one of the first items would be GIS mapping that we had the funds in the budget for. He stated we do not have software right now. He stated we are going to do GIS mapping for the water lines, meters, hydrants, and sewer and city maps.

Tony St. Romaine explained we fall under the Missouri Uniform Highway and Transportation guidelines. He stated we are not prohibited to put the signs up but we should get a traffic study done for the area. He stated we do not have the equipment to do these ourselves so we would have to hire an engineer. He stated by placing the stop signs in place without the study this could cause liability issues since we did not go through the proper process.

Mayor Sullivan stated stop signs should not be used for speed control and it was his opinion if we did a study the stop signs would not be justified.

Tony St Romaine, City Administrator reported him and Dan Vandevoorde met with Boone County Resource Management about 10 days ago and the City is assuming the building permit process and inspections on January 1, 2021. He informed the Board we will need to adopt some code amendments and regulations. He stated we are not changing a lot at this time that we are going to continue as we are right now.

Dan Vandevoorde, Building Inspector stated there were changes within the code that refers to Boone County that will need to be changed to City of Ashland. He stated we would need to adopt some addendums to the building codes as well.

Mayor Sullivan stated he wanted to thank Claire Melvin for her service with the City. He stated she would be leaving next week. He thanked her for working not only the business hours but after hours for the park board. He stated he wished her well and stated we are recruiting to fill this position.

#### City Attorney's Report:

Jeff Kays reported the code does define business district.

James Creel, Public Works Director monthly report.

James Creel, Public Works Director gave an update on the Sarah Drive Bridge improvements. He stated it should be back open on Monday. He stated Christensen Construction came in and did the mill and overlay project in two and half days. He stated they did a good job and made improvements to Sunset Meadows way approach. He stated it was a lot smoother roadway. He informed the Board the crosswalk at the schools has been completed and the schedule for decorating for the holiday season and he gave an update on the snow removal, sodium salt delivery and continued storm water repair and maintenance. He gave an overview of the continued park improvements and maintenance. He reported the camera at the recycling center has been replaced and the grant for additional lighting has been submitted to Mid Missouri Solid Waste Management.

Alderwoman Martin stated the Sunset Meadows overlay and mill at the entrance is outstanding and needed attention for a long time. Alderwoman Martin question if the Oak Street inlet was on the list for

improvements so she could get back with the homeowner. James Creel stated it is on the list and discussed possible improvements. He stated there was some storm water issues also on Lakeview Estates.

Alderman Lewis reported a constituent questioned if the curb on Martha Crump Drive that was replaced would be repainted yellow for no parking. James Creel stated he would check this and see if he missed this.

Alderman Bradford questioned if there were street signs missing. James Creel reported he picked some up at the Police Department. Alderman Bradford stated there is a pole north of him on Meadowmere that has a pole but does not have a sign on it.

Mayor Sullivan reported a constituent under the age of 10 discussed with him the need for a cross walk with designated lights or signage at Main and Broadway by our new city hall location. He stated there was a kid that was hit by a car at this intersection and thankfully, they did not get hurt. James Creel, Public Works Supervisor was to check on this.

Mayor Sullivan stated Alderman Sapp is going to help with electrical outlet for Christmas tree. He stated the Mr. Nichols from the River Region Credit Union has given them permission to put up the 30-foot tree there. He stated in the future he would like the tree placed in the middle of the roundabout. He stated MoDot seemed to be in agreement with this. Mayor Sullivan stated the tree still needs to be placed on a trailer as planned with tree lighting as discussed. He stated a resident is encouraging homeowners to decorate for the Christmas and the Board of Aldermen will be the judge.

Derek McCubbin, Alliance Water Resources report.

Derek McCubbin stated the plant is doing well. He stated they have had some warranty issues on the operational side and they are getting through that. He asked if the Board had any questions. Mayor Sullivan questioned if the smell issues had been identified. Derek McCubbin explained the difference from the lagoon and plant. Mayor Sullivan also asked about the alarms going off. Alderwoman Bell stated she has received e-mails reference the alarms going off after hours and on weekends with no response. Alderwoman Bell asked if there was a report that should show how many times the alarm went off and what triggered it. Derek McCubbin explained there is a report and it showed two with a 90-day period. He explained one issue of them not getting the message due to internet issues. He explained that the resident should call 311 to report this.

Board of Aldermen's Reports:

Alderman Lewis stated a constituent contacted him reference disabled cars and shade tree mechanic operations at a residence. He stated he would get with the Chief on this complaint and see if it falls under the nuisance ordinance.

Alderman Sapp stated he has received positive comments on the mill and overlay project couple as well as the City pursuing the YMCA building for the new City Hall.

Alderman Sapp asked that Jeff Kays give a city prosecutor report at the next meeting. The Board discussed this a felt a quarterly report highlighting the number of cases dismissed, how many cases, etc.

Mayor Sullivan called for additional Board comments.

Mayor Sullivan called for public comments.

Carson Blake asked that she be given time to ask questions at the end of the meeting as she did when the meetings were in person. Tony St. Romaine, City Administrator suggested she contact each member by e-

mail. Mayor Sullivan reported the public comment section was to make comments not a question and answer time or responses to media.

Mayor Sullivan asked that the building inspector follow up with Chief Edwards on the gravel dumped in the street in front of 302 Mariana's Ave. Mayor Sullivan stated the contractor reached out to him.

Mayor Sullivan called for adjournment.

Alderman Bradford made motion and seconded by Alderman Sapp to adjourn the meeting. Mayor Sullivan called for the vote. Motion carried.

Darla Sapp, City Clerk

Richard Sullivan, Mayor