

CITIZEN'S HANDBOOK



CITY OF ASHLAND



**FOR IMPORTANT CITY NEWS & INFORMATION VISIT:
WWW.ASHLANDMO.US**

JUNE 2011



Growing Forward

Ashland, Missouri is located in Southern Boone County. It's population has doubled in the last twelve years going from 1,275 persons in 1990 to over 3,000 persons in 2007 while still maintaining a quaint, small town ambience. This quality, together with Ashland's convenient location, excellent schools, and access to recreation make the City an attractive place to live.



While some of the residents work in Ashland, others commute to Columbia and Jefferson City, both less than 15 minutes away on US 63, a four-lane divided highway. St. Louis and Kansas City, with all they have to offer, are less than two hours away and the Lake of the Ozarks, a major recreational area, is only an hour away.



Southern Boone County School District, which educates children from Ashland and surrounding areas, has earned a reputation of educational excellence, boasting high school graduation rates eight percentage points above the state average and higher than average M.A.P. scores in all subjects and grade levels. Since 2001, the school district has received the "Distinction in Performance" award from the Department of Elementary and Secondary Education. The District offers numerous student activities, clubs and sports, including band, choir, performing arts, baseball, softball, football, soccer, volleyball, track, cross country and golf.

Ashland has six institutions of higher learning within 20 miles including the University of Missouri-Columbia, Stephens College, Columbia College, Lincoln University, William Woods University, Westminster College, and Moberly Area Community College.

Ashland's population enjoys hiking and spelunking at Rock Bridge State Park. They can enjoy hunting, hiking and horseback riding at Three Creeks State Wildlife Area along with camping at Pine Ridge Campground in the Mark Twain National Forest. The University of Missouri holds large tracts of land that are available for research and certain public uses. They can cycle in summer on the Katy Trail State Park along the scenic Missouri River. There are eight 18-hole golf courses within 20 miles including the Eagle Knoll Golf Club in Hartsburg, rated four stars by Golf Digest that is just 5 miles south of town.

Ashland has a vibrant downtown with cafes, eateries, shops and services in close proximity. In November, 2006, a new Dollar General Store opened at the junction of Highway Y and US 63, showcasing Ashland's great potential for commercial and industrial development to meet the needs of the area's growing population



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The Ashland area was settled by Scots-Irish who came from Kentucky about 1820.

An Indian trading post was established near the present intersection of Broadway and Main Streets. The Town was laid out in 1852 but was not incorporated until 1877. It was named Ashland after the famous Henry Clay's estate in Lexington, Kentucky. At the time of Ashland's incorporation it was a well-established farming community on a toll road, which ran from Columbia to Claysville, then an important river port.

The Trade Center was started about 1875 by William Bass and J.W. Johnston and it became the largest general store in Missouri. It had the first telephone in Missouri, outside of St. Louis. The line ran to a branch store in Guthrie, 8 miles east on a branch of the Chicago and Alton Railroad.



***BROADWAY
STREET
SCENE
SATURDAY,
1912***

Bass and Johnson also ran the Ashland stock sales which shipped large herds of mules to the deep south. They established the Farmers Bank in 1881, build a grist mill (The Ashland Milling Co.) in 1877, and started a newspaper, called the "Ashland Bugle" in 1875. James L. Wilcox bought the Bugle in 1877 and published it single-handedly as a weekly paper for 63 years, establishing a national reputation for himself and his newspaper.

Before the turn of the century Ashland had a packing house, a cooperage, a cannery, 2 hotels, 3 grocery stores, several blacksmiths & livery stables, 7 physicians, several lawyers, a drug store, 2 opera houses, and a noted brass band. Ashland was the home of fine saddle horses. It had two race tracks, and several training tracks just outside the city limits. The first school was started in 1859, the Ashland High School Association. The Bass-Johnston Academy was built in 1903, part of the present middle school building.



Growing Forward

CITY OF ASHLAND
109 EAST BROADWAY
P. O. BOX 135
ASHLAND, MO. 65010
(573) 657-2091
After Hours: (573) 442-6131

SERVICES

ELECTRIC: Boone Electric
573-449-4181
AmerenUE
800-552-7583

GAS: AmerenUE
800-552-7583

PHONE: Century Tel
800-201-4099

CABLE TV: Charter Communication
888-871-4485

SOLID WASTE: City of Ashland
573-657-2091
Allied Waste
800-455-2597

RECYCLING: City of Ashland
573-657-2091

POST OFFICE: Ashland Post Office
573-657-2103

WATER: City of Ashland
573-657-2091

Consolidated Water PWD #1
573-449-0324

SEWER: City of Ashland
573-657-2091

Ashland Police Department:

The Ashland Police Department office is located at 109 E. Broadway. Office hours are Monday-Friday from 8:00a.m.-5:00p.m. The Ashland Non-Emergency phone number is (573) 657-9062.

Emergency Number: 911

Police After Hours: (573) 442-6131
County Joint Communications

Police Chief: *Nino Consiglio*
Police Clerk: *Megan Young*

Fire Protection:

The Southern Boone Fire Protection District can only be reached through the Emergency Number 911, as it consists of all volunteers. Non-Emergency calls to the Ashland Fire Station may be placed by dialing (573) 657-2370.

Solid Waste:

Trash is picked up on **Tuesday and Friday** each week by Allied Waste System. Please place trash at curb side in a garbage can (must have handles) by **6:00 a.m.** To report any trash problems please call Ashland City Hall at (573) 657-2091. Items not picked up are appliances, yard waste, tires, car parts, batteries, motor oils, explosives, paint and hazardous waste. Special pick-ups for large items may be made by contacting Allied Waste at **1-800-455-2597**. **Please visit www.ashlandmo.us for changes in the solid waste service schedule.**



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109 EAST BROADWAY
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After Hours: (573) 442-6131

Utility Billing for the City of Ashland:

If you have any questions on the information provided below please contact

Utility Clerk A. Wade Middaugh at City Hall at (573) 657-2091

The City of Ashland currently provides water, sewer, and trash services for citizens inside the city limits. Utility billing is handled by the Utility Clerk each month. Monthly utility bills are sent out to customers at the end of each month and are due on the 15th of the month by close of business at 5 p.m.

Frequently Asked Questions About Utility Billing:

When are bills mailed out to customers?

Utility bills are processed the last week of the month.

When are utility bills due?

Utility bills are always due on the 15th of each month. If the 15th of the month falls on a weekend, customers are allowed to make payments without penalty until the following Monday at 5:00 p.m.

What are the penalties added to my account if I pay my bill late?

If payment is not made by the due date at close of business, a late fee of 10% will be applied to each account. Customers will be sent a notice telling them of the late fee that has been assessed as well as the date of disconnection for non-payment.

I'm moving into town, what is the process I will need to complete to sign up for utility services?

New customers will need to come to City Hall at 109 E. Broadway to fill out a Residential Service Contract and pay a \$50.00 deposit on residential services. To have services established the same day the customer must be in by 3:00 pm. If in after 3:00 p.m. services will be established the next business day.

What are the current charges and rates for utility services in Ashland?

The current rates for utility services in Ashland are as follows:

Water: \$8.50 base charge monthly and \$4.50/thousand gallons.

Sewer: \$8.50 base charge monthly and \$3.60/thousand gallons.

Trash: \$10.63 charge for residential customers.

BUSINESS LICENSES:

Any business inside the city limits is required to have a business license, prior to operating a business. For more information on obtaining a business license, please contact Darla Sapp, City Clerk at Ashland City Hall at 573-657-2091.

CITY PARK:

The City Park is located at the end of North College Street. There are 3 shelter houses and a Gazebo equipped with picnic tables, and 2 of the shelters have bar-b-que grills. The City Park also offers a pond, tennis courts, a sand volley ball court, and a baseball field. There is no charge for use of the shelter houses. However, donations to the park fund are appreciated. Reservations are recommended to insure availability and after you make your reservations please come to City Hall and pick up your reservation slip between 8am & 5 pm Monday through Friday. To reserve a shelter house at the park, contact City Hall at 573-657-2091. The park is open to the public from 6:00 am to 11:00 pm daily. Restrooms are closed during the winter months. **ALCOHOL IS NOT PERMITTED IN THE PARK OR ON CITY PROPERTY WITHOUT A PERMIT.**



The schools can be reached at the following numbers:

- SUPERINTENDENTS OFFICE: 573-657-2147
- PRIMARY SCHOOLS K-2: 573-657-2148
825 S. Henry Clay
- ELEMENTARY OFFICE 3-5: 573-657-2145
841 S. Henry Clay Blvd.
- MIDDLE SCHOOL OFFICE 6-8: 573-657-2146
303 N. Main Street
- HIGH SCHOOL OFFICE 9-12: 573-657-2144
14520 Crump Lane



EMERGENCY BROADCAST:

There are two emergency sirens used to alert persons outside of a pending emergency. It serves to warn of a threatening high wind or tornado events. Please seek shelter indoors and tune to KFRU Radio 1400 AM or other local stations when you hear the siren. The siren is tested the first Wednesday of each month at 12:00 noon. We highly recommend the use of NOAA weather radios for more advanced warnings and information. They maybe purchased from local electronics stores.

SOLID WASTE:

Trash is picked up on Tuesday and Friday each week by Allied Waste System. Please place trash at curb side in cans (must have handles) by 6:00 a. m. To report any problems with trash pick up, please contact City Hall at **657-2091**. Items that can not be picked up are appliances, yard waste, tires, car parts, batteries, motor oils, explosives, paint and hazardous wastes. Special pick-ups for large items may be made by contacting *Allied Waste at 800-455-2597*.



RECYCLE BIN:

2 Recycling bins are located behind City Hall on the corner of Redbud and Bass Street. Bins are provided for collecting newspaper, tin cans, plastic, cardboard and aluminum. ***NO GLASS ALLOWED. PUT IN REGULAR TRASH.***

ASHLAND CITY HALL:

Ashland City Hall is located at 109 E. Broadway and is open Monday thru Friday from 8:00 a. m. to 5:00 p. m. The phone number is **(573) 657-2091**. Ashland Police Department is located at 109 E. Broadway at City Hall. The Ashland Police Department number is **(573) 657-9062** and the phones are manned **8:00 a. m. to 5:00 p. m.** Monday through Friday. After hours to reach a police officer in case of emergency, please call 911, or for non-emergencies call joint communications at **(573) 442-6131** and they will contact the officer on duty.

BOARD OF ALDERMEN:

The Board of Aldermen is the policy making body to the city government. The City is divided into 3 wards and 2 Board of Aldermen members are elected from each ward for a two year term. You may contact the Aldermen for your ward at the following numbers in this brochure to report any problems or concerns.

CITY GOVERNMENT:

The Mayor is elected at large for a two year term. The Board of Aldermen is the policy making body to the city government. The City is divided into three wards and two Board of Aldermen members are elected from each ward for a two year term. You may contact the Aldermen for your ward at the following numbers to report any problems or concerns.

TO REPORT AN EMERGENCY AFTER HOURS:

The following is a list of numbers to report to a city employee if Ashland City Hall is closed. We respectfully request that these numbers be used only in the case of an emergency.

Curtis Bennett, Utility Supervisor: 573-657-9471

Larry Phillips, Maintenance: 573-268-3211

Darla Sapp, City Clerk: 573-657-9645





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**CITY OF ASHLAND
109 EAST BROADWAY
P. O. BOX 135
ASHLAND, MO. 65010
(573) 657-2091**

Mayor:

Michael Jackson

Term Expires: April 2012
(573) 657-1350

BOARD OF ALDERMEN

WARD I

Barbara Henke-Christopher

Term Expires: April 2012
(573) 657-4321

David Thomas

Term Expires: April 2013
(573) 657-8529

WARD II

Randy Wyatt

Term Expires: April 2012
(573) 657-1721

Mike Calvert

Term Expires: April 2013
(573) 657-4264

WARD III

Carl Long

Expires: April 2012
573-657-9634

Matt Uhrig

Term Expires: April 2013
573-657-0264

The Board of Aldermen currently meets on the 1ST and 3rd Tuesday of each month at 7:00 p.m. in the meeting room of Ashland City Hall at 109 East Broadway. Members of this board are elected to a two year term. The public is welcomed and encouraged to attend. The agenda is posted at City Hall. If you would like to have something on the agenda it should be presented to the City Clerk, in writing, at least seven (7) days prior to a regularly scheduled meeting. The Board of Aldermen will accept items to be placed on the agenda up to 24 hours prior to the meeting. Visit the City Web Page at www.ashlandmo.us

City of Ashland Employees:

City Administrator:

Kelly Henderson

City Clerk:

Darla Sapp

City Council Clerk:

Darla Sapp

Deputy City Clerk/Treasurer:

Jessi Wenger

Planning & Zoning Clerk:

Jessi Wenger

Utility Billing Clerk:

A. Wade Middaugh

Park Board Clerk:

A. Wade Middaugh

City Attorney:

David Bandre'

City Prosecuting Attorney:

Mick Wilson

Utility Superintendent:

Curtis Bennett

Community Development Director:

Charles Senzee

Police Chief:

Nino Consiglio

Police Clerk:

Mégan Young

In addition to the City employees, it employs 5 police officers and 3 full time Public Works Department employees. To contact any department or city employees, call Ashland (573) 657-2091

CITY OF ASHLAND
2011-2012 ELECTED OFFICIALS



Mayor
Michael Jackson
(573) 657-1350



David Thomas
Ward 1
(573) 657-8529



G. Mike Calvert
Ward 2
(573) 657-4264



Matt Uhrig
Ward 3
(573) 657-0264



Barbara Henke-Christopher
Ward 1
(573) 657-4321



Randy Wyatt
Ward 2
(573) 657-1721



Carl Long
Ward 3
(573) 657-9634



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PARKS & RECREATION BOARD:

This Board consists of 7 members and oversees the City park system and makes recommendations for park improvements, organizes the Fall Festival, Easter egg hunt and other community events. Volunteers are always welcome to help with all events. The Parks & Recreation Board Clerk is A. Wade Middaugh and he can be reached at City Hall at (573) 657-2091.

FALL FEST COMMITTEE

This committee is a sub committee of the Parks & Recreation Board but is open to all citizens including those who live outside the City limits. This committee helps organize and run our largest community event, which includes a parade, music, games, crafts and more. Please contact City Hall at 573-657-2091 if you are interested.

PLANNING AND ZONING COMMISSION:

The Board, which consists of one Board of Aldermen member, and 6 or more citizens at large. The board reviews and recommends action to the Board of Aldermen on re-zoning requests as well as future planning. The Planning and Zoning clerk is Jessica Wenger she can be reached at 573-657-2091.

The Planning and Zoning Commission meets the 2nd Tuesday of the month if there is a need to call a meeting. The agenda is also posted at City Hall. If you would like to have something on the agenda, it must be presented to the Planning and Zoning Clerk by the meeting deadline date. For a complete list of deadline dates please visit www.ashlandmo.us or call City Hall at (573) 657-2091.

BOARD OF ADJUSTMENT

The Board of Adjustment reviews requests for variances to the zoning regulations. Requests typically include variances to the building setback regulations or sign regulations. It is a five member board and 3 alternates. Meetings are not held unless there is an item on the agenda.

LAW ENFORCEMENT ADVISORY COMMITTEE

This five member Board serves as a way to communicate concerns from our citizens to the administration over issues related to our police department. They are also called to give input on policy and staffing changes. This Board does not meet on a regular basis but only when meetings are requested by a Board member or by the Administration.

ANIMALS:

The City of Ashland requires that all, dogs and cats over 6 months of age be licensed by the City. Proof of current rabies vaccination is required. The annual fee is \$5.00 per animal or \$2.50 if the animal has been spayed or neutered. You have 30 days after moving into the City Limits to get your dogs and cats registered at City Hall. The City requires that all dogs be on a leash if off the owner's property. The maximum number of animals allowed to be kept by a residence of the city is 4 cats or dogs over 6 months of age. **For any animal complaints call Boone County Animal Control at (573) 449-1888.**

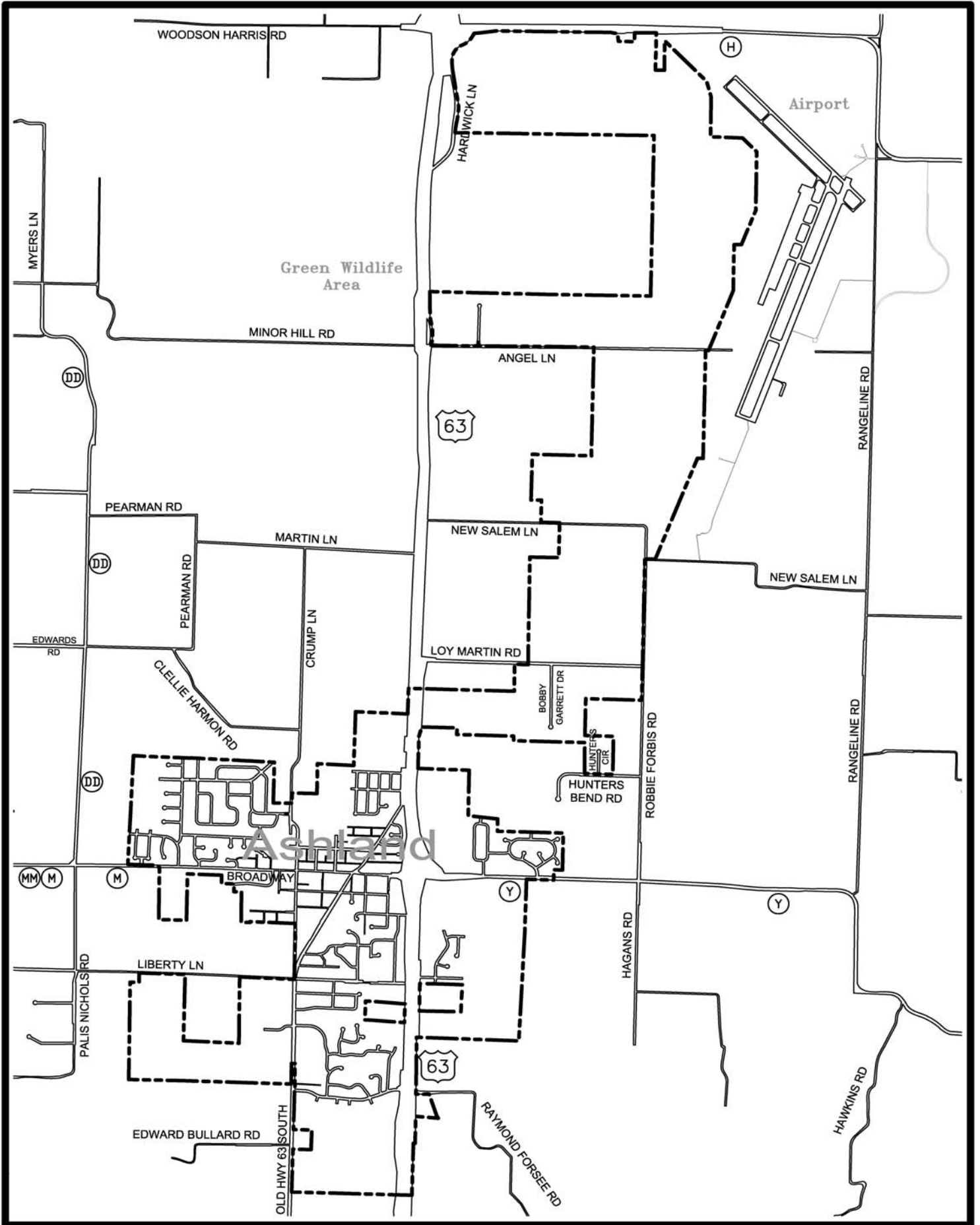
City ordinance prohibits the keeping of any Pit Bull or mixed pit bull breed.

GRASS AND WEEDS:

The City requires that grass or weeds not to be greater than 12 inches in height. All lots must be kept clear of trash or debris that may be deemed a nuisance.

YARD WASTE:

Allied Waste will not pick up any yard waste that has been disposed of in the trash. The City offers a free yard waste disposal through Clean Cut Services at 407 Douglas Drive. Hours of operation are M-F 7 am to 6 pm and Sunday Noon- 6 pm.



APPLICATION FOR MEMBERSHIP



Applying for Chamber membership has never been easier. Simply fill in the form below and submit to P.O. Box 525, Ashland, MO 65010. We will contact you as soon as we receive your request.

- Associate Member (individual) ~ \$25 per year
- Chamber Supporter (group or organization) ~ \$35 per year
- Business Member ~ \$50 per year

Company/Organization: _____

Contact Person's Name/Title: _____

E-mail Address: _____

Additional Contact: _____

E-mail Address: _____

Physical Address: _____

Mailing Address: _____

City/State/Zip: _____

Phone Number: _____ Fax Number: _____

Website Address: _____

Would you like to be listed/linked on the Chambers website? yes no

www.southernboonechamber.com

Please take a moment to answer the questions below regarding your membership:

- ⌚ With your paid membership, you will receive a listing and a link on the Chambers web-site; Certificate of Membership; access to other Chamber Members and priority notification of upcoming events.
- ⌚ In order to save on postage, we will send e-mail notifications for events, ribbon cuttings and announcements. Can we include you on our e-mail list? yes no
- ⌚ We will hold monthly meetings, tentatively scheduled for the third Thursday of each month. Quarterly events will be held with an opportunity for your business to sponsor said event. Would you be interested in showcasing your business at one of the Quarterly Events? yes no
- ⌚ As a volunteer organization, we look to our members for their expertise with various projects. Which of the categories below can we call on you for help or guidance?

Thank you for supporting the Southern Boone Business Community!

Making the Most of Your Chamber Membership

Are you taking advantage of the many benefits/services of your Chamber membership? Let us help you!

- **Meetings:** The Chamber meets once a month, tentatively set for the third Thursday and are currently held in the community room at BCNB – South County Bank at 8:00 a.m. Contact the Chamber for the next meeting date and time.
- **Membership List:** Upon request, a list of Chamber members is provided whereby you can be in direct contact with the top 100+ businesses. Upon request, self-adhesive membership labels can be provided and printed with every member's name and address for a fee of \$10.00 for the packet. This is an excellent resource for your direct mailings.
- **Ribbon Cutting:** Upon request, our Chamber Ambassadors conduct ground breaking/ribbon cutting ceremonies for new, expanding or moving businesses. Your business receives FREE publicity in local newspapers.
- **Socials:** Three to four socials a year are held on the quarterly in various locations in the Chamber area. Since networking is a vital part of your business plan, you are encouraged to exchange business cards and ideas at the socials. This is an ideal way to get to know members and share with them information about you and your business.
- **Website:** Free listing on www.southernboonechamber.com with visitor and resident traffic. Plus, link your page or have a chamber page created for a nominal fee.
- **Referrals:** The prime responsibility of your Chamber is providing direct reference service for member businesses. ONLY Chamber members are referred by our organization.
- **Relocation packets:** The Chamber can send packets to people requesting relocation and demographic information.
- **Exciting Events:** There are several events held throughout the year that your business can take part in. These events provide a great opportunity to showcase your business as well as offering a great networking opportunity!

www.southernboonechamber.com

We're Soaring to New Heights...Join PTA Today!

Thank you for your support of the Southern Boone County schools and community through your participation in PTA!
Please fill out the form below and return it, along with your \$5 per person membership dues, to your local PTA
(Checks payable to Southern Boone PTA). **Please print legibly.**

Name _____

Address _____
Street City State Zip Code

Phone Number _____ E-mail _____

Child(ren)'s Homeroom Teacher(s) _____ (so we can return your membership card to you)

Occupation _____

I am interested in helping with (please circle):

Passport Fundraiser Box Tops/Mosers Fundraiser eScript Fundraiser Teacher Appreciation

Scholarships Teacher Wish List Program Other _____

As a thank you for being a valued PTA member, you are entitled to their free items:
E-newsletters: *Our Children, The PTA Parent, This Week in Washington*
Exclusive National PTA benefits and sponsorship information
Parent involvement resources and training; Participation in the Member-to-Member Network

(You may submit your form and payment to your home room teacher, school office, or to a PTA officer)

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