

CITY OF ASHLAND  
PARKS AND RECREATION BOARD  
109 E BROADWAY, ASHLAND, MO 65010  
JANUARY 18,2018  
6:00 P.M.

Call to Order

Roll Call

Approval of Agenda for January 8, 2018

Approval of the previous minutes for November 6, 2017

Approval of the previous minutes for December 11, 2017

**New Business:**

1. Election of Officers
2. Easter Egg Hunt
3. Park Sign

**Old Business:**

1. Holiday Parade/Christmas Tree
2. Brick Memorial
3. Gold Star Memorial
4. Harvest Festival

**Discussion:** Park Lighting/Solar Lighting

Guest Comments:

Individual Reports:

City Administrator's report:

Mayor's Report:

**Vote to Adjourn:**

Posted: January 4, 2017

Parks and Recreation

Board Minutes

November 6, 2017

**DRAFT NOT APPROVED BY BOARD**

On November 6, 2017 the meeting of the Ashland Park Board was called to order by Chairman Jerrod Bryan at 109 East Broadway, Ashland, Missouri at 6:00 p.m.

Board Members present were Jerrod Bryan, Sandy Robinson-Harris, Marilyn McGuire, Pamela Dees, Cynthia Wills, David Mars, Tracy Eichhorn, Alderman Jesse Bronson and Kelly McCord. Also present was City Administrator Lyn Woolford.

Board Members Absent were Vee Fasciotti.

Guests: Robin Shaon, President, Southern Boone Band Boosters

Chairman Jerrod Bryan called for a motion to approve the agenda for November 6, 2017. Motion was made by Board member Sandy Robinson-Harris and seconded by Board member Pamela Dees to approve the agenda. Motion carried.

Chairman Jerrod Bryan called for a motion to approve the minutes from the October 9, 2017 meeting. Motion was made by Board member Marilyn McGuire and seconded by Board member Cynthia Wills to approve the minutes as amended. Motion carried.

New Business:

1. Brick Memorial: Board Member Cynthia Wills brought the brick she had with etching examples. One of the questions was which etching would be best and last the longest. The options are sandblasting or laser etching. She also handed out a sheet of insignia examples. The cost of a 4x8 brick is \$19.00 which includes engraving and shipping. Chairman Jerrod Bryan stated he is concerned about weathering with the laser embossing and he feels the sandblasting would withstand weather extremes better. Board Member Cynthia Wills also stated that a certificate could be purchased for an additional \$4.00 with each brick. Some locations to consider for the brick area would be a pathway to the gazebo or create a separate brick garden area altogether. Chairman Jerrod Bryan asked everyone to put some feelers out to gauge interest in a brick memorial at the park. Board member Pamela Dees stated that blank bricks could be used to form the original area, then remove those bricks as they are replaced with dedicated ones. She also said that around the gazebo, there may be some drainage issues.
2. Gold Star Memorial: Board Member Marilyn McGuire attended the Gold Star Memorial Dedication November 4, 2017 in Jefferson City. She handed out information on the the memorial that the Ashland Garden Club would be sponsoring. The Gold Star Memorial is strictly for veterans. She is asking Alderman Jesse Bronson to bring this up at the Council Meeting for their approval to put the Gold Star Memorial in the park.

## Old Business:

1. Holiday Parade: Board Member Sandy Robinson-Harris handed out a "rough" agenda for events leading up to the Holiday Parade and Tree Lighting. The trailers will be behind City Hall at 1:00 pm and decorating will begin at 2:00 pm. Board Member Kellye McCord said the chili supper will start at 5:30 pm and the cost is \$7 for adults, \$5 for kids and 2 and under eat free. Ashland Helping Hands will be sponsoring the chili supper. Heartland Baptist Church will be serving cookies and hot chocolate. Board Member Tracy Eichhorn stated that the Chamber of Commerce will be sponsoring a scavenger hunt that evening with local businesses and the cards for the scavenger hunt can be picked up in front of Angel Co. The scavenger hunt will start at 5:30 pm. Board Member Kellye McCord offered to contact Ashland Baptist Church to confirm that we can utilize their parking lot that evening. Board Member Tracy Eichhorn also stated that the Chamber would be serving donuts and hot chocolate with Santa from 8-9:30 am Saturday, December 2. Story time with Mrs. Clause will be offered during that time as well. Starting at 10 am on Saturday the Mid Missouri Arts Alliance will be open for kids to stop in and make ornaments. The YMCA will be sponsoring the Run-Run Rudolph 5K walk/run that morning as well beginning at 10. The Mid Missouri Arts Alliance will also be judging the Holiday Windows contest during the events of Friday and Saturday; the winner will receive a wreath donated by Alan Anderson....Just Fabulous Florists. Guest Robin Shaon will check with the band director to see if the high school band would like to participate in the parade as well.
2. Harvest Festival: Guest Robin Shaon, President, Southern Boone Band Boosters gave a brief history as to how the Southern Boone Marching Classic band competition got started. The third weekend in October each year is typically designated for their band competition on the school calendar. She stated when they started brainstorming, their 5-year plan consisted of incorporating some type of festival. After some discussion, Board Member Marliyn McGuires made a motion to amend the date of the Harvest Festival to coincide with the Southern Boone Marching Classic and was seconded by Board Member Pamela Dees. Motion carried. Board Member Sandy Robinson-Harris handed out a packet listing all the activities, vendor information, etc. She stated that advertising needs to start 6-7 months prior to the event, and she had reservations coming in November for an event in July. She had a list of over 200 vendors that sent information to, and received 53 responses back. She also had a map of how the park was laid out that seemed to work best for vendor spots. Board Member Tracy Eichhorn suggested to do a "call to volunteer" and hold a public meeting to get other community members involved that may not live inside the city limits but would like to be involved. Chairman Jerrod Bryan stated that whatever committee was formed, a key part would be to have park board members as well as community members. Board Member Tracy Eichhorn volunteered to lead the creating of the Harvest Festival committee and Board Member Kellye McCord will assist her. Something to consider...what is the purpose of the Harvest Festival? Is it to raise funds...bring people to ashland...build the community...

## Individual Reports:

Sandy Robinson-Harris: She asked what the desire of the Park Board was on doing something commemorative for Alderman George Campbell. She suggested a bench, paver, or something of the like. There will be further discussion next meeting.

Guest Comments: Robin Shaon stated that having a member of the Southern Boone Band Boosters would be a good asset to the Harvest Festival Committee

City Administrator's Report: City Administrator Lyn Woolford stated that he had looked over the quote for a new City Park sign and thinks it should be doable.

Motion was made by Board Member Cynthia Wills and seconded by Board Member Pamela Dees to adjourn the meeting at 7:56 p.m. Motion carried.

Minutes taken by Carrie Fischer, Administrative Assistant

Parks and Recreation

Board Minutes

December 11, 2017

**DRAFT NOT APPROVED BY BOARD**

Board Members present were Cynthia Wills, Marilyn McGuire and Alderman Jesse Bronson. Also present were Mayor Gene Rhorer, City Administrator Lyn Woolford and Administrative Assistant Carrie Fischer.

Due to lack of quorum, no official action was taken. Items from the December 12, 2017 agenda will be added to the January 8, 2018 agenda.

Minutes taken by Carrie Fischer