

CITY OF ASHLAND  
PARKS AND RECREATION BOARD  
109 EAST BROADWAY, ASHLAND, MO 65010  
OCTOBER 8, 2018  
6:00 P.M.

Call to Order

Roll Call

Approval of Agenda for October 8, 2018

Approval of the previous minutes for September 10, 2018

**Guest Comments:**

**New Business:**

1. Amy Shroeder, Jefferson City Parks and Recreation
2. 2019 Fall Fest

**Old Business:**

1. Fall Fest
2. Christmas Parade
3. Playground Sign

**Discussion:**

Mayor's Report:

City Administrator's report:

Individual Reports:

**Vote to Adjourn:**

Posted: October 4, 2018

Parks and Recreation

Board Minutes

September 10, 2018

**DRAFT NOT APPROVED BY BOARD**

On September 10, 2018 the meeting of the Ashland Park Board was called to order by Chairperson Cynthia Wills at 109 East Broadway, Ashland, Missouri at 6:04 p.m.

Board Members present were Cynthia Wills, Pamela Dees, David Mars, Ernie Wren, Tracy Banning, Kellye McCord and Alderman Jesse Bronson.

Board Member Absent: None.

Guests: Kip Batye, Lonna Trammel, Sue Rodgers, and Cecil Payne

Chairperson Cynthia Wills called for a motion to approve the agenda for September 10, 2018. Motion was made by Board Member Pamela Dees and seconded by Board Member Tracy Banning to approve the agenda. Motion carried.

Chairperson Cynthia Wills called for a motion to approve the minutes from the August 13, 2018 meeting. Motion was made by Board Member Ernie Wren and seconded by Board Member Pamela Dees to approve the minutes as presented. Motion carried.

Guest Comments: Cecil Payne spoke about the lake in Lakeview Estates. He stated that 1/2 of the lake belongs to the City of Ashland and 1/2 of the lake belongs to the residents of Lakeview Estates. He would like to see the City secure the lake before anymore development takes place.

**New Business:**

1. YMCA: Director Kip Batye gave a presentation and showed a video focusing on all of the athletic programs that the Ashland YMCA has to offer as well as summer and after-school child care. The Ashland community is growing rapidly and they are seeking donations to assist in their fund raising efforts to build a new YMCA. Board Member Pamela Dees asked if there had been consideration to make the new facility a two-story complex. Kip stated that they are looking at the possibility of building on a basement and creating a type of storm shelter. Board Member Cynthia Wills asked where the anticipated growth numbers came from. City Administrator Lyn Woolford explained there had been a growth study done by Allstate Consultants. Phase 1 of the new facility will consist of about 15,000 square feet which doubles the total current space. Board Member Ernie Wren stated that one of his concerns is given how fast Ashland is growing, it is possible that the community will rapidly outgrow the new facility. The YMCA is asking the Park Board to make a pledge of \$10,000 per year for 5 years. After some discussion, the Park Board felt the need to wait and see what kind of revenue the new tax brings in.
2. Long Range/Comprehensive Plan: Chairperson Cynthia Wills gave a Powerpoint presentation on a Comprehensive Plan for the Park Board. After some discussion, it was decided that Cynthia would

email out the PowerPoint to the other Board Members for review and they will discuss at the next meeting. Board Member Ernie Wren suggested forming a committee to work on the Comprehensive Plan and those Board Members are, Ernie Wren, Pamela Dees and Kellye McCord

3. Appreciation for Service to the Park Board: Board Member Cynthia Wills touched on recognizing the service to the community for those who have served on the Park Board. City Administrator Lyn Woolford presented the certificates for Girl Scouts and Marilyn McGuire. It was also decided to do certificates for Vee Fasciotti and Sandy Robinson-Harris.
4. Vacancies on the Board: Chairperson Cynthia Wills stated there are currently 2 vacancies on the Park Board. She suggested writing a letter to the editor of the Boone County Journal to promote interest. Board Member Ernie Wren suggested using social media or just talking to other community members that other Board Members know and feel would be a good addition. Board Member Pamela Dees made the suggestion to be present at the YMCA kick-off on October 7, 2018 and be available to talk to people at that event and possibly generate some interest.

#### Old Business:

1. Fall Fest: Board Member Tracy Banning stated she hasn't heard from Vicky Fogue in a few weeks. She has asked for Vendor layouts and other information to assist the YMCA 5K with no luck or response. Also, there have been 5 vendors who have backed out of participating at the festival. With those who have backed out, the funds that are owed to the balloon people, there is approximately \$2100 in funds available to the Park Board. The website for the festival is [www.mohotiar.com](http://www.mohotiar.com). Board Member Tracy Banning stated that she strongly suggests moving the Fall Fest back to the park next year. It has been more difficult than originally anticipated and she has had lots of feedback from people who are more willing to participate if the Fall Fest comes back into town. She also stated they had reached out to vendors that participate at the Pumpkin Fest and other local festivals.
2. Christmas Parade: Chairperson Cynthia Wills asked if the Chamber of Commerce had come up with a theme for the Christmas Parade. It was explained to her that there isn't a theme. She also suggested putting the tree next to the gazebo in hopes that the gazebo would be a good place for Santa. Board Member Ernie Wren will get in touch with Lucas Karr to see if he is available for the event. Administrative Assistant, Carrie Fischer, will take care of making the flyer and Board Member Tracy Banning will send her the info to go on it. City Administrator Lyn Woolford stated that Rich Ward is taking care of organizing the tractors and trailers for the parade. He also suggested doing a decorating competition for the best decorated "float". Board Member Tracy Banning suggested the Park Board be at the Primary School at 6:00 pm to do the judging for "Best Float" before the parade begins at 6:30 pm.
3. Playground Sign: City Administrator reported that he had spoken to the City Attorney who advised him that the more rules that are stated on the sign, the better. After some discussion on the bids that had been presented, Board Member Tracy Banning made a motion to proceed with a sign for the park being \$500 or less, seconded by Board Member Pamela Dees. Motion carried. Board Member Ernie Wren stated that he will work with the sign company and let them know the approved amount and get that going.

Discussion: None

City Administrator's Report: City Administrator Lyn Woolford shared bids for the bathroom remodel at the park. The first bid he received came in at \$15,855, the second at \$5900 and he is still waiting on the third. He also stated the idea would be to make both bathrooms unisex and what is currently the ladies would be ADA compliant. Chairperson Cynthia Wills suggested a baby changing station but this is an item that can be added at a later time. City Administrator Lyn Woolford also reported that the bid for resurfacing the tennis courts would be approximately \$25,000 and he also mentioned that it had been suggested to him to put in a splash park where the current tennis courts and this idea was very well received. He gave a handout to the Board regarding the splash park in Fulton and some grants that are available.

#### Individual Reports:

Ernie Wren - He feels the bathroom remodel at the park will be a big blessing to the community. It would be a huge improvement and a way to show the community the tax dollars have been beneficial.

Kellye McCord - She complimented the new mulch that was put down and how nice it is.

Tracy Banning - She is a member of the Lions Club and has shared with them some of the improvements that the Park Board anticipates doing and they are getting her some information on grants that could be beneficial for the bathroom remodel.

Cynthia Wills - She is talking to someone from Jefferson City Parks and Recreation who could potentially be a guest speaker at the October meeting. She shared some info on the Missouri Park and Rec Association. Her thoughts are to become a member and receive the publication they put out but she is not sure of all the benefits of the association at this time. More info to come and she appreciates everyone giving of their time to the Park Board.

Motion was made by Board Member Pamela Dees and seconded by Board Member David Mars to adjourn the meeting at 8:01 p.m. Motion carried.

Minutes taken by Carrie Fischer, Administrative Assistant

Parks and Recreation  
Board Minutes – Special Meeting  
September 10, 2018  
**DRAFT NOT APPROVED BY BOARD**

On October 1, 2018 the meeting of the Ashland Park Board was called to order by Chairperson Cynthia Wills at 109 East Broadway, Ashland, Missouri at 5:32 p.m.

Board Members present were Ernie Wren, Cynthia Wills, Pamela Dees, Kellye McCord and Tracy Banning.

Board Member Absent: David Mars, Jesse Henderson and Alderman Jesse Bronson.

Guests: None

Chairperson Cynthia Wills called for a motion to approve the agenda for October 1, 2018. Motion was made by Board Member Pamela Dees and seconded by Board Member Tracy Banning to approve the agenda. Motion carried.

Guest Comments: None

New Business:

1. Fall Fest: Board Member Tracy Banning made a motion to move the Ashland Fall Fest back to the Ashland City Park and Ernie Wren seconded the motion. City Administrator Lyn Woolford explained the reasoning for the proposal to move the festival back to park. He explained that following a meeting with Aerial Advantage, the plans have seemed ill prepared up to this point and communication has been difficult. After some discussion, vote was taken and motion carried.

Motion was made by Board Member Kellye McCord and seconded by Board Member Tracy Banning to adjourn the meeting at 5:51 p.m. Motion carried.

Minutes taken by Carrie Fischer, Administrative Assistant