

CITY OF ASHLAND
PARKS AND RECREATION BOARD
109 EAST BROADWAY, ASHLAND, MO 65010
NOVEMBER 6, 2017
6:00 P.M.

Call to Order

Roll Call

Approval of Agenda for November 6, 2017

Approval of the previous minutes for October 9, 2017

New Business:

1. Brick Memorial
2. Gold Star Memorial

Old Business:

1. Holiday Parade
2. Harvest Festival

Discussion:

Guest Comments:

Individual Reports:

City Administrator's report:

Mayor's Report:

Vote to Adjourn:

Posted: November 3, 2017

Parks and Recreation

Board Minutes

October 9, 2017

DRAFT NOT APPROVED BY BOARD

On October 9, 2017 the meeting of the Ashland Park Board was called to order by Chairman Jerrod Bryan at 109 East Broadway, Ashland, Missouri at 6:02 p.m.

Board Members present were Jerrod Bryan, Sandy Robinson-Harris, Vee Fasciotti, Marilyn McGuire, Pamela Dees, Cynthia Wills and Kelly McCord. Also present was City Administrator Lyn Woolford and Mayor Gene Rhorer.

Board Members Absent were Alderman Jesse Bronson, David Mars and Tracy Eichhorn.

Guests: None

Chairman Jerrod Bryan called for a motion to approve the agenda for October 9, 2017. Motion was made by Board member Marilyn McGuire and seconded by Board member Sandy Robinson-Harris to approve the agenda. Motion carried.

Chairman Jerrod Bryan called for a motion to approve the minutes from the September 11, 2017 meeting. Motion was made by Board member Sandy Robinson-Harris and seconded by Board member Cynthia Wills to approve the minutes as amended. Motion carried.

Guest Comments:

New Business:

1. Park Improvements: Chairman Jerrod Bryan handed out maps of the existing parks with ideas for improvements attached. He stated these were just some ideas to generate discussion. Discussion was had regarding a handicap accessible ramp by the tennis courts and needing one at the entrance to the park. Board member Sandy Robinson-Harris stated she had spoken to Ernie Wren and he has volunteered to help in writing a grant to get assistance and/or matching funds for the use of upgrades to the park and equipment. Board Member Marilyn McGuire handed out a list she had made of items she felt were priorities such as new floors for the tennis courts, children's play area, sign replacement, softball/baseball field, restrooms, and a brick memorial. The board also discussed restriping the parking area to gain more spaces. Board Member Cynthia wills suggested taking all ideas presented and prioritizing them and discussing further at the next meeting. Each Board Member will bring their top 5 items to the next meeting.

Old Business:

1. Holiday Parade: Board Member Marilyn McGuire stated that she got in touch with Mr. Nabors, the High School Choir teacher and the choir will be present during the parade and tree lighting. Board Member Sandy-Robinson Harris said she had a rough idea of the agenda for the evening and that she would be able to hand it out to everyone at the next meeting. She

also stated that the trailers would be parked behind Ashland Pharmacy for decorating. She asked that the board members who are able to assist with decorating the day of the parade. The trailers will be at the Primary School to be loaded at 5:30. She is suggesting that a handful of choir members be on each trailer to help lead the singing. In case of inclement weather, the event will be cancelled. Board Members will all bring candy canes and meet at 2:00 to decorate the trailers.

2. Future Event: Chairman Jerrod Bryan stated at last meeting, there were three proposed dates for a future event. Discussion followed and Board Member Vee Fasciotti suggested implementing a Harvest Festival and make the focus on the time of year for harvesting, tractors, etc. Board Member Pamela Dees stated that in 2018 there are 5 Saturdays in September. The possible dates to consider are; September 8, 2018, September 29, 2018 and October 27, 2018. Board Member Cynthia Wills made a motion, seconded by Board Member Pamela Dees to set September 29, 2018 as the date for the fall event for 2018. Motion carried. Chairman Jerrod Bryan had a recommendation from Board Member Tracy Eichhorn that it be a 2-day event. Board Member Marilyn McGuire made a motion, seconded by Board Member Sandy Robinson-Harris to make it a one-day event. Discussion followed regarding the title of the event. Board Member Pamela Dees made a motion, seconded by Board Member Cynthia Wills to title the event as the "Harvest Festival". Motion carried. Board Member Kellye McCord asked what the booth fee would be. Board Member Sandy Robinson-Harris said that she has the information from Lemonade Daze last year with all of the booth and vendor information and that those things would need consideration before setting those types of fees. Board Member Sandy Robinson-Harris made a motion, seconded by Board Member Cynthia Wills to table the discussion for booth and vendor fees to next meeting. Motion carried
3. Park Tax: Mayor Gene Rhorer stated that in addition to the use tax, he would like to see the Board propose a park tax as well. The use tax will benefit that park some, but the park needs to generate some of its own funds as well. After the November election, they will re-evaluate and address the park tax specifically at that time. Discussion followed regarding the importance of the use tax and the need to educate the public in the spring regarding the park tax and how it will benefit the community.
4. Panel Tree: City Administrator Lyn Woolford handed out a quote on the panel tree and explained that expanding on the current holiday event tradition would be well received by the community. In addition, the tree can be expanded or grown as the budget allows from year to year. He also explained that if the funds were not used out of the current fiscal year budget, those funds would not be carried over to next year. Board Member Cynthia Wills made a motion to purchase the 14-foot panel tree and take \$2000 from Park Events and the remaining \$1529.20 from Friends of the City. No second was made, motion died.

Individual Reports:

Board Member Cynthia Wills brought an example and suggested selling bricks to create a courtyard or walkway at the park. She gave information on the bricks and what type of etching could be done and suggested selling the bricks for \$50 each.

Board Member Sandy Robinson-Harris stated that if anyone hears of groups or people wanting to participate in the Holiday Parade to let her know, so that no one is left out.

Board Member Marilyn McGuire reported that the Garden Club would like to create a Gold Star Memorial for those who have fallen in combat down at the park over the next couple of years.

Mayor Gene Rhorer gave a brief explanation of Robert's Rules of Order. As the city grows, we will be looked upon more closely and need to handle our business in a more professional manner including the way the board meetings are ran, motions are made and votes taken.

City Administrator's Report: City Administrator Lyn Woolford stated that training material would be put together and delivered before the next board meeting and asked that they look over it.

Motion was made by Board Member Sandy Robinson-Harris and seconded by Board Member Marilyn McGuire to adjourn the meeting at 8:00 p.m. Motion carried.

Minutes taken by Carrie Fischer, Administrative Assistant