

CITY OF ASHLAND  
PARKS AND RECREATION BOARD  
109 EAST BROADWAY, ASHLAND, MO 65010  
SEPTEMBER 10, 2018  
6:00 P.M.

Call to Order

Roll Call

Approval of Agenda for September 10, 2018

Approval of the previous minutes for August 13, 2018

**Guest Comments:**

**New Business:**

1. YMCA
2. Long Range Planning/Comprehensive Plan
3. Appreciation Letter for Marilyn McGuire
4. Appreciation Letter to Girl Scouts
5. Vacancies on the Board

**Old Business:**

1. Fall Fest
2. Christmas Parade
3. Playground Sign

**Discussion:** Neighborhood meeting to solicit ideas from subdivision residents for improvements at Ashland Ridge Park

Mayor's Report:

City Administrator's report:

Individual Reports:

**Vote to Adjourn:**

Posted: September 6, 2018

Parks and Recreation

Board Minutes

August 13, 2018

~~DRAFT NOT APPROVED BY BOARD~~

On August 13, 2018 the meeting of the Ashland Park Board was called to order by Chairperson Cynthia Wills at 109 East Broadway, Ashland, Missouri at 6:00 p.m.

Board Members present were Cynthia Wills, Pamela Dees, David Mars, Ernie Wren, Tracy Banning, Marilyn McGuire and Alderman Jesse Bronson.

Board Member Absent: Kellye McCord.

Guests: None

Chairperson Cynthia Wills called for a motion to approve the agenda for August 13, 2018. Motion was made by Board Member Ernie Wren and seconded by Board Member Pamela Dees to approve the agenda. Motion carried.

Chairperson Cynthia Wills called for a motion to approve the minutes from the July 9, 2018 meeting. Motion was made by Board Member Pamela Dees and seconded by Board Member David Mars to approve the minutes as presented. Motion carried.

Guest Comments: None

New Business:

1. Park History: Chairperson Cynthia Wills presented a slideshow and history of the park and other green spaces around town.
2. Park Bathrooms: There was some discussion on whether the current bathrooms should be remodeled or look into other options such as pre-build facilities. Board Member Ernie Wren stated that a clean older structure is better than a new dirty structure any day of the week and nicer restrooms, he feels are a priority and that can be achieved with remodeling. In addition, he stated that the Board needs to prioritize a list of areas based on funds available. Board Member Pamela Dees stated she agrees with Ernie in that the building is a solid structure and would make more sense financially to use the existing structure versus tearing it down which would incur additional expenses. Board Member David Mars suggested seeking possible help from the community or high school art students to do something to the outside of the current bathrooms. City Administrator Lyn Woolford stated that to gut the bathrooms, prevailing wage would have to be paid and that cost would be approximately \$11,000. For paint and such would be approximately \$2,000. Chairperson Cynthia Wills stated that making both bathrooms unisex, would be another option to consider. Board Member Ernie Wren stated that other priorities needed to be discussed also such as Tennis Courts, Consideration for Ashland Ridge/Palomino Park, and Lighting around the walking trail. Board Member Pamela Dees made a motion to remodel the bathrooms and keep the existing structure and was seconded by Marilyn McGuire. Motion carried.

3. Survey for the Park: Everyone received a survey handout that Cynthia Wills had created. There was some discussion of refining the questions on the survey. Board Member Marilyn McGuire stated that a Town Hall meeting was held last year with the public but nothing came to fruition. Board Member Ernie Wren stated that the Park Board would not start to receive any revenue until November and it would be a little while before any action could be taken on concerns for the park. He also suggested doing more research and getting some possible estimates based on the priorities previously discussed. Chairperson Cynthia Wills stated she felt the Board was at a place to determine the top 3 priorities; those being the bathrooms, tennis courts and lighting around the walking trail. Board Member Tracy Banning made a motion to go ahead and start getting estimates on the bathroom remodel, tennis court repair and trail lighting, seconded by Board Member Ernie Wren. Motion carried.
4. Christmas Parade: Tracy Banning made a motion to have the Christmas Parade on December 7, 2018 and was seconded by Board Member Pamela Dees. Motion carried.

#### Old Business:

1. Fall Fest: Board Member Tracy Banning stated that she had finally been in contact with Vicky Fogue. She is also still receiving vendor applications and those who had previously sent them in have the option to extend their displays for the entirety of the event instead of just Saturday. The YMCA has moved their 5k race to the venue as well as the Arts Alliance doing a painting demonstration. Board Member Pamela Dees asked what would be needed from the Park Board Members and it was decided that a presence will be most beneficial.
2. Playground Sign: Board Member Ernie Wren spoke and gave a handout with the quote he had received for the playground sign regarding all options. City Administrator Lyn Woolford suggested to state what ages the playground is intended for and then put a statement at the bottom "...the City is not responsible...". He will check with the City Attorney for clarification. In addition, Board Member Ernie Wren mentioned the Jefferson City Parks Program. It is a free program that allows community Members at large to engage, participate, and be informed of the community and park activities. He also suggested that everyone look over the website for other ideas that could get a group similar to this to be active in assisting the Park Board.

Discussion: None

#### Individual Reports:

Ernie Wren - suggested making the lake on Kimberly Drive a catch and release pond.

Marilyn McGuire - nothing to report of the Gold Star Memorial.

Pamela Dees - likes the "Friends of the Park" idea. It is always good to have extra help for events and allows the community Members that do not live inside the city limits to be involved.

City Administrator's Report: City Administrator Lyn Woolford spoke regarding the surface underneath the swing set at the park. Everyone received a handout and he will get some more information and possible estimates on a more permanent surface.

Motion was made by Board Member Marilyn McGuire and seconded by Board Member Pamela Dees to adjourn the meeting at 7:30p.m. Motion carried.

Minutes taken by Carrie Fischer, Administrative Assistant