

Parks and Recreation

Board Minutes

MINUTES NOT APPROVED BY BOARD

January 10, 2022

On January 10, 2022 the meeting of the Ashland Park Board was called to order by Chairperson Banning at 6:00 p.m. via Zoom.

Board Members present were Melissa Old Alderwoman Liaison, Amy Banning, Brian Sapp, Elisabeth Sobczak, Tracy Banning, David Mars, and Jamie Davis

Board Members Absent: Anthony Vaughn, Marcy Wood, and Marsha Lessley

City Staff present: Administrative Assistant Leslie Martin, Public Works Supervisor James Creel

Guests: None

Chairperson Banning called for a motion to approve the agenda for January 10, 2022. Motion was made by Board Member Sapp and seconded by Board Member Davis to approve the agenda. Motion carried.

Chairperson Banning called for a motion to approve the minutes from December 13, 2021. Motion was made by Board Member Sapp and seconded by Board Member Banning to approve the minutes as presented. Motion carried.

Guest Comments:

None

New Business:

1. Budget Report- Alderwoman Old gave a report of the budget. Alderwoman Old went down each expense line and explained what comes out of each fund line. She stated there has to be 18-22% in reserves. She also stated money that is not spent doesn't just go away it goes back into the reserves fund. Chairperson Banning requested to get the reserve fund amount either monthly or quarterly that way the Board has an idea of how much funds are in there. Alderwoman Old stated they need to start thinking about what they want to accomplish in this next year. Board Member Sobczak stated the Board should be spending their time getting the master park plan together and starting there. Board Member Sapp made a motion to pay \$1140 out of "Friends of the City" account to pay the final invoice for the mural and seconded by Board Member Davis. All in favor. Motion carried.

Old Business

Discussion:

1. CIP Summary- Board Member Sapp mentioned changing the name in the CIP from "Memorial Park" back to "Ashland City Park". James Creel, Public Works Director, stated the ball field project and the second payment for Lakeview are on the list to come out of next year's budget. He stated the ball park project is projected to cost around \$85-90,000 and the City is responsible for half of those funds. He stated that labor and other work done by the City can be taken off of that total. He stated that should then bring the portion to \$40-45,000 for the City's part before labor. Alderwoman Old stated the total that will come out if the next budget year for Lakeview is \$21,964.50 for the last payment. Chairperson Banning stated right now it looks like \$60-70,000 are already needed to be spent for the next budget year and the Board needs to keep that in mind. Board Member Sobczak stated she thinks it is important to survey our community of what is needed or wanted. Chairperson Banning stated maybe someone could get with the City and see who Lelande Rehard, former Assistant City Administrator, was in contact with on the master plan and move forward from there. Alderwoman Old stated she will check and see who the contact was with and report back to the Board.

PW Report: See Attached Report- James Creel, Public Workers Director, stated he is going to need edging to be able to install the new set of pavers for the Memorial. He then stated that he was needing to either rent a lift to take down the Christmas lights or to get approval to use Friends of the City money to build one. Alderwoman Liaison Old asked what the insurance says about the platform being built. James stated that question has been brought up by others and after talking with the City Engineer he suggested that it would be best to have an engineer that is trained in that field to put a stamp on it showing it is safe and complies with standards and codes. Board Member Sapp asked if this is something that can be used with other departments and if there would be a possibility of cost share to fund the project. James stated that there could not be cost share on this because the Public Works Department doesn't have the funds. Board Member Sobczak asked why this is just on the Park Board to pay when the decorations are for everyone. James stated he was told the decorations are a function of the Park Board but he could look more into it if the Board wants him to. Board Member Sobczak asked if that can be changed as a function of the Park Board or looked into changing. James stated he would talk with Tony St. Romaine, City Administrator, and bring back to the Board what was discussed. Board Member Davis suggested to pay the \$550 now for the lift and ask the City about the funds and the functions moving forward. Board Member Sobczak made a motion to approve \$550 to come out of "Friends of the City" account and seconded by Board Member Davis. All in favor. Motion carried. Board Member Sobczak made a motion for James to spend no more than \$80 out of the "Friends of the City" account for the edging to complete this round of pavers and seconded by Board Member Sapp. All in favor. Motion carried.

Mayors Report: None

City Administrator's Report: None

Individual Reports:

Chairperson Banning- None

Board Member Sapp- None

Board Member Mars- None

Board Member Lessley- Absent

Board Member Banning- None

Board Member Vaughn- Absent

Board Member Sobczak- asked if the neighborhood watch and discussion with Chief Edwards could be put on next months agenda.

Board Member Davis- None

Board Member Wood- Absent

Alderwoman Liaison Melissa Old- None

Motion was made by Board Member Sapp and seconded by Board Member Banning to adjourn the meeting at 7:04 p.m. Motion carried.

Minutes taken by Leslie Martin, Administrative Assistant