

**PLANNING AND ZONING MEETING
ASHLAND, MO. 65010
TUESDAY, October 12, 2021**

1. REGULAR MEETING:

Chairman Sapp called the meeting to order October 12, 2021 at 7:00 p.m. via zoom. Commissioners in attendance were Jerrod Bryan, Cory Bergthold, Cynthia Wills, Nicki Rinehart, Scott Dooley, Jeff Sapp, Luke Baker, Ken Bishop
Commissioners absent:

City Staff Present: Lelande Rehard Asst. City Administrator, Leslie Martin Administrative Assistant, Dan VandeVoorde Building Inspector, Rick Lewis Alderman Liaison, James Creel Public Works Supervisor

Guests:

2. Approval of Agenda:

Chairman Sapp called for a motion to approve the October 12 , 2021 agenda.
Commissioner Bryan made a motion to approve the October 12, 2021 agenda, seconded by Commissioner Bishop. Motion carried.

3. Approval of Previous Minutes:

Chairman Sapp called for a motion to approve the previous minutes dated September 14, 2021. Motion made by Commissioner Bergthold to approve the previous minutes as presented dated September 14, 2021, seconded by Commissioner Bryan. Motion carried.

4. Public Comments:

5. OLD BUSINESS:

6. NEW BUSINESS:

A. Westhoff Addition Replat- Motion was made by Commissioner Bergthold seconded by Commissioner Rinehart. Dan gave staff report. Chairman Sapp did a roll call vote: Commissioner Bryan-yes, Commissioner Baker-yes, Commissioner Rinehart-yes, Commissioner Wills-yes,

Commissioner Bergthold-yes, Commissioner Dooley-yes, Commissioner Bishop-yes. Motion Carried.

B. Westhoff Site Plan- Motion was made by Commissioner Dooley seconded by Commissioner Bryan. Dan gave staff report. Chairman Sapp stated he received a phone call regarding the trash can location. Christina Luebbert, Luebbert Engineering, stated there is a proposed fence area on the plan with an enclosure. Chairman Sapp stated the concern is the noise with it being right outside of a bedroom. Commissioner Bishop asked about handicap spaces. Christina Luebbert, Luebbert Engineering stated they have the minimum according to what the code. Chairman Sapp did a roll call vote: Commissioner Wills-yes, Commissioner Baker-yes, Commissioner Rinehart-yes, Commissioner Bryan-yes, Commissioner Bergthold-yes, Commissioner Bishop-yes, Commissioner Dooley-yes. Motion Carried.

Commissioner Bergthold and Commissioner Dooley recused themselves.

C. Ranken Replat-Motion was made by Commissioner Rinehart seconded by Commissioner Wills. Lelande Rehard, Assistant City Administrator, gave the staff report. Bill Lloyd stated Corey Myers and Larkin Powers were going to partner with Greg Deline on this project but that partnership fell through so now both parties are having their own lot. Bill stated then the plan will be to have all parties sign and then give warranty deeds and sign over to the schools. Chairman Sapp did a roll call vote: Commissioner Wills-yes, Commissioner Rinehart-yes, Commissioner Bishop-yes, Commissioner Bryan-yes, Commissioner Baker-yes. Motion Carried.

Commissioner Dooley resumed to the meeting.

7. DISCUSSION:

8. Mayor's Report:

None

9. City Administrator's Report:

Lelande Rehard, Assistant City Administrator, stated the code update continues. He mentioned the use tax and taking it to the Board of Alderman and if they approve the tax then it will be put on the ballot. Commissioner Bryan suggested a town hall type of meeting to get more information out being virtual or in person would be good. Lelande stated the City was approved for a TEAP grant.

10. Building Department's Report:

Dan Vande Voorde, Building Inspector, stated there has been 64 single family home permits pull to date with a 13 million valuation, standalone permits consist of 5-electrical, 8-HVAC, 3-plumbing, 32-fence permits, and 6- commercial permits active with an 11 million valuation. Dan stated River Region's footings have been put in and the piers for Break Time have started.

11. Alderman Liaison's Report:

None

12. Commissioners' Report:

Commissioner Bryan- had a question on the status with having an impact fee? Dan Vande Voorde, Building Inspector stated there has been discussion and there is a wait to see what the code update team thinks about it.

Commissioner Bergthold- None-left meeting

Commissioner Wills- had a question about the cross walk in Liberty Landing. James Creel, Public Works Supervisor, stated they are waiting on the contractor to paint.

Commissioner Bishop- None

Commissioner Sapp- had a question for Lelande on an update on the sale of the Police Department. Lelande Rehard, Assistant City Administrator stated the deal is still on and plan to close in December.

Commissioner Dooley- None

Commissioner Rinehart- None

Commissioner Baker- None

James Creel, Public Works Supervisor, reported about the round-a-bout project. He stated they are currently on phase 3 of the project and the project is to wrap in January due to weather. Commissioner Bryan asked if there are regulation for the smoothness of the road because there has been some reports of it being rough. James stated that is something that will be looked at during the final walk through.

Chairman Sapp called for a motion to adjourn the October 12, 2021, Planning and Zoning Meeting. Commissioner Bryan made a motion to adjourn the October 12, 2021, Planning and Zoning Meeting seconded by Commissioner Dooley. Motion carried. Meeting adjourned at 7:42pm.

Minutes prepared by Leslie Martin