

**PLANNING AND ZONING MEETING
ASHLAND, MO. 65010
TUESDAY, NOVEMBER 9, 2021**

1. REGULAR MEETING:

Chairman Sapp called the meeting to order November 9, 2021 at 7:00 p.m. via zoom. Commissioners in attendance were Jerrod Bryan, Ken Bishop, Jeff Sapp, Cynthia Wills, Nicki Rinehart, Scott Dooley, Luke Baker and Cory Bergthold
Commissioners absent: None

City Staff Present: Building Inspector Dan Vande Voorde, Assistant City Administrator Lelande Rehard, Administrative Assistant Carrie Fischer, Aldermen Liasion Rick Lewis and Public Works Supervisor James Creel.

Guests: Chris Sander McClure Engineering.

2. Approval of Agenda:

Chairman Sapp called for a motion to approve the November 9 , 2021 agenda.
Commissioner Dooley made a motion to approve the November 9, 2021 agenda, seconded by Commissioner Wills. Motion carried.

3. Approval of Previous Minutes:

Chairman Sapp called for a motion to approve the previous minutes dated October 12, 2021. Motion made by Commissioner Bishop to approve the previous minutes as presented dated October 12, 2021, seconded by Commissioner Baker. Motion carried.

4. Public Comments:

None

5. OLD BUSINESS:

None

6. NEW BUSINESS:

A. 7055 Baldrige Site Plan: Commissioner Bergthold made a motion to approve and was seconded by Commissioner Wills. Building Inspector Dan Vande Voorde gave the staff report and stated there was a traffic study done with no recommended changes and staff recommends approval. Roll call vote was taken; Commissioner Will - yes, Commissioner Baker - yes,

Commissioner Rinehart - yes, Commissioner Bergthold - yes, Commissioner Dooley - yes, Commissioner Bishop - yes, motion carried.

B. Liberty Landing North Replat 1A: Commissioner Bishop made a motion to approve and was seconded by Commissioner Wills. Building Inspector Dan Vande Voorde gave the staff report and stated this was a replat for a detention basin. Chris Sander with McClure Engineering stated he was present to answer questions. Commissioners Dooley and Bergthold stated this was the concern they had with the original plat. Commissioner Bergthold questioned why the documents were separate. Chris Sander explained the reasoning is just to make sure that it is clear regarding the easement, covenants and restrictions regarding the detention basin. Roll call vote was taken; Commissioner Bergthold - yes, Commissioner Bishop - yes, Commissioner Dooley - yes, Commissioner Rinehart - yes, Commissioner Wills - yes, Commissioner Baker - yes, motion carried.

7. DISCUSSION:

Lelande Rehard, Assistant City Administrator stated he would be leaving the City in December and he, Tony and the Mayor are working on a recruiting packet for a new City Administrator.

8. Mayor's Report:

None

9. City Administrator's Report:

Lelande Rehard, Assistant City Administrator stated the consultants who are updating our code brought forward a sign code that some of the staff has reviewed and we have also received a more polished draft of the zoning code. We also have an RFQ out for the recodification of our existing code and puts our code in a much more searchable format and making it more easily accessible. The round-a-bout is moving forward and hope to continue to see progress as long as the weather holds. Commissioner Wills asked how the sale of the police department building is going and Lelande stated it is still on track and set to close on January 14, 2022.

James Creel stated they have finished the mill and overlay project and are finishing up the Veteran's Memorial at the park. They have some curb repair work they are going to try and get in before winter weather sets in.

10. Building Department's Report:

Dan Vande Voorde, Building Inspector stated we have had one permit so far this month and this time of year, things tend to slow down a bit. He also stated Ranken is wanting to get started and there are several things to be looking for in the near future. He informed the Commission that he too, will be leaving the City at the end of the month as he has accepted a new job as well.

11. Alderman Liaison's Report:

None

12. Commissioners' Report:

Commissioner Bryan - None

Commissioner Bergthold - None

Commissioner Wills - None

Commissioner Bishop - None

Commissioner Sapp - None

Commissioner Dooley - None

Commissioner Rinehart - None

Commissioner Baker - None

Chairman Sapp called for a motion to adjourn the November 9, 2021, Planning and Zoning Meeting. Commissioner Bryan made a motion to adjourn the November 9, 2021, Planning and Zoning Meeting seconded by Commissioner Dooley. Motion carried. Meeting adjourned at 7:35 p.m.

Minutes prepared by Carrie Fischer